

NOTICE OF TENDER

1. Title of the Procurement

F-gas Emissions Estimation for Malaysia's Second Biennial Transparency Report (BTR2)

2. Background

This procurement is aimed at engaging a local consultant to support the implementation of the "Project for Strengthening Capacity Pertaining to National Reporting Obligations under the Enhanced Transparency Framework," implemented under the Japan International Cooperation Agency (JICA)'s technical cooperation scheme in Malaysia. The selected consultant will be subcontracted by the implementing organization, Mitsubishi UFJ Research and Consulting Co., Ltd. (MURC), to conduct activities related to the estimation of F-gas emissions, as part of Malaysia's preparation for its Second Biennial Transparency Report (BTR2) to the UNFCCC.

3. Selection Method

The selection will follow a competitive process based on the evaluation of technical proposals and costs. The process includes:

- 1) Submission of proposals and quotations
- 2) Evaluation by the Selection Committee
- 3) Final decision and contracting

4. Timeline

Activity	Date
Open for application	30 May to 12 June
Proposal submission deadline	12 June
Evaluation and selection	13 June
Announcement of the selection result	13 June
Contract signing	June – Early July

5. Evaluation Criteria

Proposals will be evaluated based on the following criteria (maximum score: 100 points):

- Technical expertise and relevant experience: 40 points
- Understanding of the assignment and proposed methodology: 30 points
- Feasibility and clarity of the work plan and timeline: 20 points
- Cost proposal: 10 points

Please refer to Appendix 1 for the Evaluation Scoring Sheet, which provides further guidance on the expected contents and structure of your proposal.

6. Selection Committee

The evaluation will be conducted by a selection committee composed of members from JICA experts and Ministry of Natural Resources and Environmental Sustainability (NRES).

7. Submission of proposal and quotation

Submission Deadline	6 June, 2025
Submission Method	All required documents shall be submitted via email in PDF format to the following address: Recipient: Overseas Environmental Cooperation Center, Japan (OECC) E-mail: jica-fgas-my@oecc.or.jp
Required Documents	<ul style="list-style-type: none">• Proposal including entity overview and contact details• Quotation

8. Terms of Reference

Please refer to Annex 1 for the detailed Terms of Reference (TOR) outlining the scope of work, expected deliverables, and qualifications required for the assignment.

9. Inquiry Contact

For any inquiries related to this procurement, please contact:

Overseas Environmental Cooperation Center, Japan (OECC)

jica-fgas-my@oecc.or.jp

Terms of Reference (TOR)

This document outlines the scope of work, deliverables, and required qualifications for the assignment titled:

“F-gas (hydrofluorocarbons, perfluorocarbons, sulfur hexafluoride and nitrogen trifluoride) emissions Estimation for Malaysia’s Second Biennial Transparency Report (BTR2).”

1. Scope of Work

The local consultant shall conduct the following activities related to F-gas emissions in Malaysia and compile the findings in a structured and verifiable format:

- a) Organize, and consolidate relevant data in a manner that enables practical use for the preparation of Malaysia’s BTR2.
- b) Review and document existing calculation methodologies currently used in Malaysia for F-gas emissions estimation. This includes identifying any gaps, inconsistencies, or uncertainties in the current approaches.

2. Deliverables

The consultant shall submit the following deliverables to the Overseas Environmental Cooperation Center, Japan (OECC) by the agreed deadline:

- a) Organized Excel-based data sheets compiling data collected from industry sources
- b) Technical report describing:
 - The data sources used
 - Data collection approach
 - Challenges encountered during the activities in “1. Scope of Work”
 - Preliminary insights from data analysis

3. Contract Period

From the Commencement Date until 31 December 2026.